



KITTTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

April 27, 2020

Hans-Peter & Catherine Mayr
15039 NE 68th St
Redmond, WA 98052

RE: Mayr Parcel Combination (CB-20-00005) - Deemed Incomplete

Dear Mr. & Mrs. Mayr,

Kittitas County Community Development Services (CDS) received a Parcel Combination permit on April 23, 2020. This application has been determined **incomplete** as of April 27, 2019.

The Parcel Combination Application cover page includes a list of required items in order to process a parcel combination request. Although a number of the items were included in the application, the items below are required in order to process your application:

1. Legal descriptions of the proposed lots.
2. Your unified site plan currently shows the existing structures and drainfield. However, we will need an updated site plan also showing access points and well head (s) with distances marked.
3. Project narrative description including at minimum the following information: project size, location, water supply, sewage disposal and all qualitative features of the proposal; include every element of the proposal in the description.

Once CDS has received the above items, processing can continue. If you have any questions regarding this matter, I can be reached at (509) 962-7637, or by e mail at rachael.stevie.cd@co.kittitas.wa.us.

Sincerely,

Rachael Stevie
Planner I
Kittitas County Community Development Services

cc: *Lindsey Ozbolt, Planning Official*

Via Email